**Annex Circular CBFA\_2009\_32-1 of 18/11/2009**

**Change in the capital and its composition
Occasional statement**

Scope:

• credit institutions,
• investment firms,
• management companies of undertakings for collective investment,
• financial holding companies,
• insurance undertakings,
• reinsurance undertakings,
• and insurance holding companies
governed by Belgian law.

This statement is to be used by financial institutions [[[1]](#footnote-1)] governed by Belgian law in order to inform the Banking, Finance and Insurance Commission as soon as they become aware of any acquisition or disposal of their shares or units whereby the one acquiring or the one disposing exceeds or falls below any of the 10%, 20%, 30%, or 50% notification thresholds defined by the law as regards major shareholdings in the capital or voting rights.

Financial institution issuing the statement:

|  |  |  |
| --- | --- | --- |
|  |  | **Date** |
|  |
| Amount of capital | subscribed |  |
|  | paid up |  |
|  | authorized |  |

**1. Securities which represent capital**

Total number of securities representing capital:

* securities that confer access to the right to vote:
* securities which represent capital, without voting rights:

|  |  |  |
| --- | --- | --- |
|  | **with an unconditional right to conversion** | **subject to a proviso** |
| convertible bonds |  |  |
| warrants |  |  |
| convertible loans |  |  |
| other (please detail) |  |  |

**2. Total voting rights**

Total voting rights attached to the total of securities of the financial institution:

|  |
| --- |
|  |
| - voting rights attached to the securities representing capital |  |
| - voting rights attached to the securities not representing capital |  |

Voting rights attached to:

|  |  |  |
| --- | --- | --- |
|  | **with an unconditional right to conversion** | **subject to a proviso** |
| convertible bonds |  |  |
| warrants |  |  |
| convertible loans |  |  |
| other (please detail) |  |  |

**3. Transaction to which this statement relates**

Date of the transaction ……………………………………………………………………………........................

Identification of the person disposing:  …………………………………..…………………………....................
………………………………………………………………………………………………………………………….......……………………………………………………………………………………..............................................

Identification of the person acquiring:  …………………………………………..………………….....................
…………………………………………………………………………………………………………………………......................................................……………………………………………………………………………………

Type and number of shares to which the transaction relates: ……………………………………....................
………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

Percentages of capital and voting rights held by the person disposing and by the person acquiring:

|  |  |  |
| --- | --- | --- |
|  | % of capital | % of voting rights |
|  | prior to the disposal | after the disposal | prior to the disposal | after the disposal |
| Person disposing |  |  |  |  |
| Person acquiring |  |  |  |  |

Sources of information underlying the data above:

…………………………....……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….

Identity and function of the declaring institution

Date and signature

1. The following are financial institutions within the meaning of this circular: a credit institution, an investment firm, a financial holding company, an insurance undertaking or a reinsurance undertaking, governed by Belgian law. [↑](#footnote-ref-1)