**Annex Circular CBFA\_2009\_32-2 of 18/11/2009**

**The capital and its composition
Annual statement**

Scope:

• credit institutions,
• investment firms,
• management companies of undertakings for collective investment,
• financial holding companies,
• insurance undertakings,
• reinsurance undertakings,
• and insurance holding companies
governed by Belgian law.

This statement is to be used by financial institutions [[[1]](#footnote-1)] governed by Belgian law in order to send annually to the Banking, Finance and Insurance Commission, within a month after the ordinary general meeting of shareholders or members, the legally required information regarding direct and indirect qualifying holdings held in their capital.

Financial institution issuing the statement:

|  |  |  |
| --- | --- | --- |
|  |  | **Date** |
|  |
| Amount of capital | subscribed |  |
|  | paid up |  |
|  | authorized |  |

**1. Securities which represent capital**

Total number of securities representing capital:

* securities to which a voting right is attached:
* securities which represent capital, without voting rights:

|  |  |  |
| --- | --- | --- |
|  | **with an unconditional right to conversion** | **subject to a proviso** |
| convertible bonds |  |  |
| warrants |  |  |
| convertible loans |  |  |
| other (please detail) |  |  |

**2. Total voting rights**

Total voting rights attached to the total of securities of the financial institution:

|  |
| --- |
|  |
| - voting rights attached to the securities representing capital |  |
| - voting rights attached to the securities not representing capital |  |

Voting rights attached to:

|  |  |  |
| --- | --- | --- |
|  | **with an unconditional right to conversion** | **subject to a proviso** |
| convertible bonds |  |  |
| warrants |  |  |
| convertible loans |  |  |
| other (please detail) |  |  |

**3. Known direct qualifying holdings**

|  |  |  |  |
| --- | --- | --- | --- |
| Identification of the shareholders or members [[[2]](#footnote-2)] | Type of securities held | % of capital | % of voting rights |
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Sources of information underlying the data above:

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**4. Known indirect qualifying holdings**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Identification of the indirect shareholders or members | Identification of the direct shareholder or member through whom each indirect holding is held | Type of securities held | % of capital | % of voting rights |
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Sources of information underlying the data above:

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1. The following are financial institutions within the meaning of this circular: a credit institution, an investment firm, a financial holding company, an insurance undertaking or a reinsurance undertaking, governed by Belgian law. [↑](#footnote-ref-1)
2. In the case of actions in concert, please include the identity of all persons acting in concert in a single box, indicating clearly "acting in concert", and add up the percentages of capital and voting rights they hold together. [↑](#footnote-ref-2)